

## TRANSPORT INFRASTRUCTURE AND REGIONAL SERVICES: DURBAN REGION

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### **MINUTES OF SITE MEETING HELD AT CC METRO BOARDROOM ON 17 SEPTEMBER 2024 AT 10H00**

#### **1. ATTENDANCE REGISTER**

Attendance registers were circulated amongst all contractors who were present by SCM staff from Cost Centre at 08:30, under the maintaining rule that only one representative per company is allowed to sign attendance register.

#### **2. OPENING & WELCOME**

The meeting was officially opened at 10H00 by Ms Slindile Zibane. She introduced herself, SCM staff and Technical staff and welcomed everyone present.

#### **3. DISCUSSION POINTS**

The following bid was advertised under Cost Centre EThekweni Metro within the Durban Region: CONTRACT NO. ZNB02329/00000/00/MET/INF/24/T:THE PROVISION OF ROUTINE AND SAFETY MAINTENANCE ON VARIOUS ROADS WITHIN INANDA ZONE, IN THE ETHEKWINI METRO UNDER DURBAN REGION FOR A PERIOD OF 36 MONTHS. CIDB GRADE 8CE OR HIGHER.

Ms Slindile Zibane informed contractors that closing date for the bid is **21 October 2024 at Regional Office no.4 Aubrey Road, West Mead**. She touched on terms and conditions of the document such as the permitted colour of ink to be used which is eligible black ink, no tippex. She then went through the bid document in respect of SCM and advised contractors to read through.

- T3 – is the Document Checklist to assist Tenderers
- T4 – Details of the Bid Appeals Tribunal – she informed contractors that appeals should be lodged within five working days from the date of publication of bid results
- T7 to T13 – Tender Data – Each Tenderer must familiarise oneself with the content of this section, and in particular from – C2.1 onwards
- T14 – Returnable Schedules
- T18 – Standard Bidding Document – SBD 1 – Part A and T20, Part B – Terms and Conditions
- T21 – SBD 4 – Bidder's Disclosure – tenders to declare conflict of interests
- T26 – SBD 6.1 – Preference Points
- T27 – Specific Goals page must be read in conjunction with T47
- T30 – B-BBEE EXEMPTED AFFIDAVIT FOR EXEMPTED MICRO ENTERPRISES – CIDB Document for Construction – tenderers were advised to fill and return this form with Commissioner of Oaths's signature
- T41 to T42 – BIDDERS HEALTH AND SAFETY DECLARATION – tenders were advised to read instruction carefully while filling this part of the document.

- Ms Zibane thoroughly explained the Local Labour content calculation, she asked the service providers to pay full attention on the local labour percentage that it must not be lower than the Departmental and that the duration is three months which is 66 days and also advised them of the current labour rate which is **R47.89**.

Thereafter Ms Zibane handed over the meeting to Ms L. Mbeje from the Technical component to discuss the Technical aspect of the document. Agreement and contract data, Pricing data, Scope of works and Locality plan.

#### **4. QUESTIONS**

No questions were asked. The meeting was adjourned at 10:30 am

#### **5. SIGNING OF SBD3/ SITE INSPECTION CERTIFICATE**

Site inspection certificates/ T15 for all contractors who were present was signed by Mr Thembala Zondi, Ms Nonduduzo Yeni, Ms Celiwe Khanyi, Ms Lungi Mbeje, Mrs Nomvuyo Sithole, Mr Sifundo Shangase, Mr Sandile Zungu and Mr Thando Phakathi with the assistance of SCM staff.

**Author: Ms S.T. Mbatha**

**Confirmed by:**

**SCM**

**Ms S. Zibane – SAO**

**Signature:**  .....

**Date:** 2024. 09. 17 .....

**Technical**

**Ms L.N. Mbeje– CET**

**Signature:**  .....

**Date:** 17/09/2024 .....